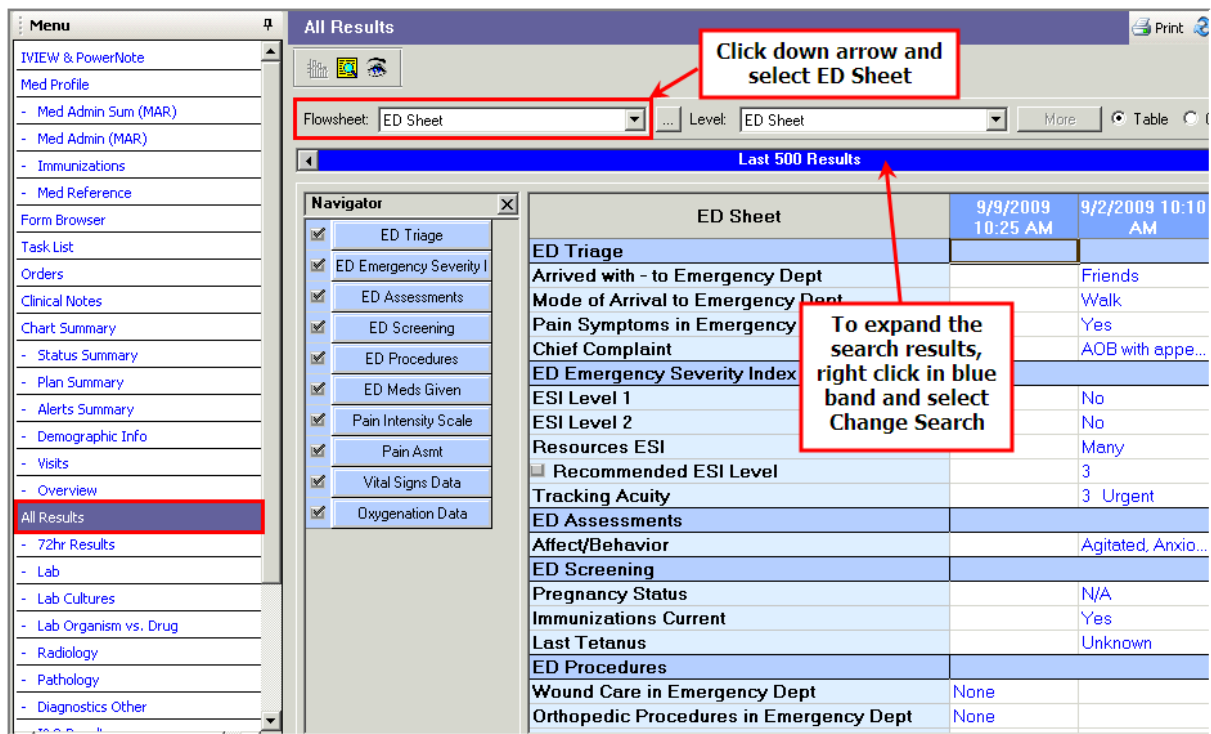


## Finding Emergency Department Information in ORCA

Triage and discharge information entered in the ED can be found in **All Results**. Patient care is documented on paper and can be found in scanned documents in **Clinical Notes**.

### Triage and Discharge Documentation

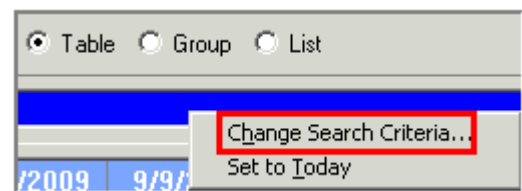
1. Open patient's chart
2. From the menu, click on **All Results**
3. Click the down arrow next to **Flowsheet:** and select **ED Sheet**



The screenshot shows the 'All Results' window in ORCA. The 'Flowsheet' dropdown is set to 'ED Sheet'. A red box highlights the dropdown arrow with the text 'Click down arrow and select ED Sheet'. The 'Last 500 Results' header is also highlighted with a red box and an arrow pointing to it, with the text 'To expand the search results, right click in blue band and select Change Search'. The table below shows ED data for 9/9/2009 and 9/2/2009.

ED Sheet	9/9/2009 10:25 AM	9/2/2009 10:10 AM
ED Triage		
Arrived with - to Emergency Dept		Friends
Mode of Arrival to Emergency Dept		Walk
Pain Symptoms in Emergency		Yes
Chief Complaint		AOB with appe...
ED Emergency Severity Index		
ESI Level 1		No
ESI Level 2		No
Resources ESI		Many
Recommended ESI Level		3
Tracking Acuity		3 Urgent
ED Assessments		
Affect/Behavior		Agitated, Anxio...
ED Screening		
Pregnancy Status		N/A
Immunizations Current		Yes
Last Tetanus		Unknown
ED Procedures		
Wound Care in Emergency Dept	None	
Orthopedic Procedures in Emergency Dept	None	

4. To expand the search results, **right-click** on the blue bar and click **Change Search Criteria...**



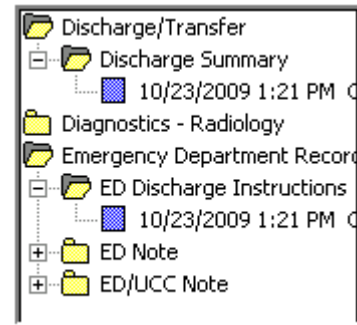
The screenshot shows a close-up of the search criteria menu. The 'Change Search Criteria...' option is highlighted with a red box. Other options include 'Table', 'Group', 'List', and 'Set to Today'.

## Clinical Notes Written in the ED

Discharge Instructions, Discharge Summaries and any notes written or scanned, can be found in **Clinical Notes**.

### 1. From the Menu, click **Clinical Notes**

- a. ED Discharge Summaries are found in the **Discharge Summary** folder under **Discharge/Transfer**
- b. ED Discharge Instructions are in the **ED Discharge Instructions** folder under **Emergency Department Records**
- c. ED notes scanned into the system can be found in the **ED Note** folder under **Emergency Department Records**
- d. Direct entry or dictated notes can be found in the **ED/UCC Note** folder under **Emergency Department Records**



## Finding Labs and Radiology Results done in the ED

These results are found in the Lab and Radiology sections of the Menu.

