

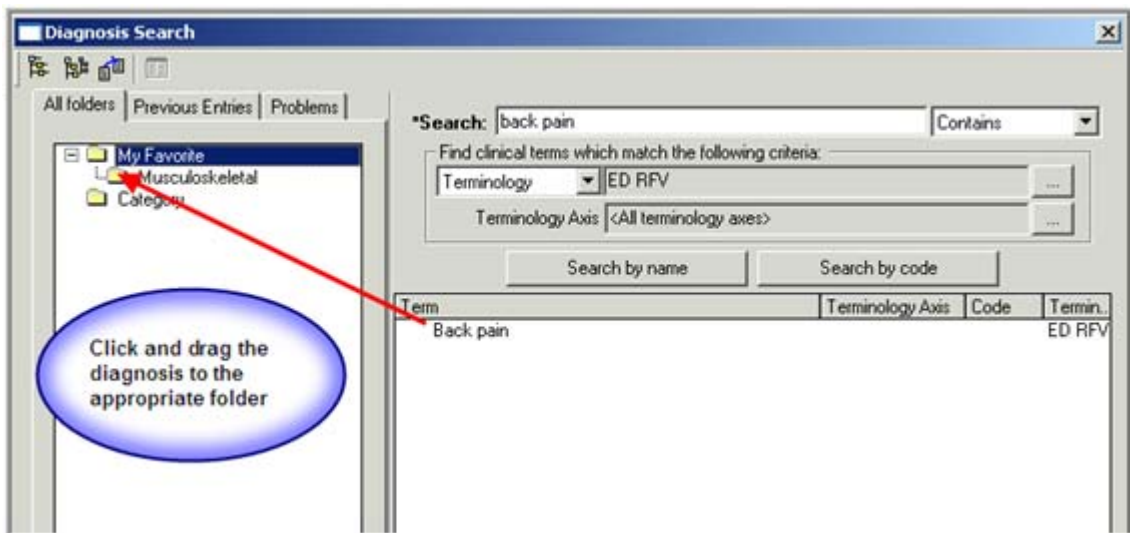
Adding Favorite Reasons for Visit in FirstNet Triage PowerForm

Creating a list of favorites for Reason for Visit may save time in completing the Triage form.

1. Open the Triage PowerForm
2. Under Reason for Visit, click **Add Diagnosis**
3. Right-click on **My Favorites** and select **Add Folder...**
4. Free text in a Folder Name

Note: Folders can be name in a way that best matches your work-flow. You may choose to name your folder based on systems. (cardiovascular, musculoskeletal, etc.)

5. In the ***Folder Type** field, select **Diagnosis**
6. click **OK**
7. Search for the Reason for Visit that you would like to add to your Favorite folder
8. Once found, click and drag the Reason for Visit into the appropriate folder.



Note: To remove a Favorite Reason for Visit from the folder, right-click on it and select Remove