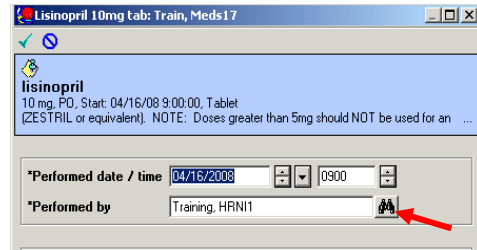


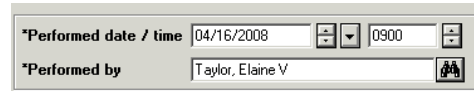
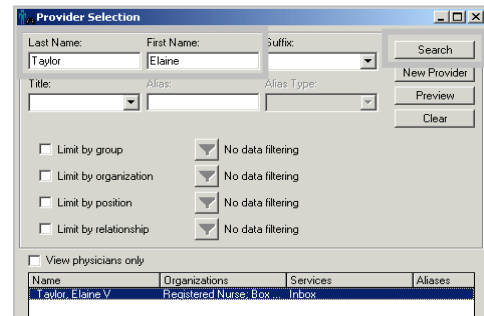
Med Admin – Chart by Proxy

- This function in ORCA allows one nurse to document that a medication was given by another nurse.
- The most common scenario – RN going off shift has verbally stated to oncoming nurse that a certain medication was given to patient. A bag may even be hanging but did not get documented in eMAR.
- Instead of charting Not Done to get rid of the medication task – the oncoming nurse can chart by proxy.



Note: Confirm that the medication was given. Removal from Pyxis alone is not confirmation that the medication was given.

1. Open medication task
2. Click on binoculars beside **Performed by**
3. Enter nurse who hung or administered the medication, select name in bottom window
4. Click **Search**, then OK
5. Performed by now reflects the nurse who actually administered the medication
6. **Sign** as usual



Note: Medication administration reflects the medication was signed by Proxy.

Action	Performed By	Performed Date	Action Status	Comment	Proxy Personnel
Order	Payne, MD, Thomas Howard	1/2/2008 3:35 PM	Completed		
Perform	Taylor, Elaine V	4/16/2008 11:10 AM	Completed		Training, HRN11
Verify	Training, HRN11	4/16/2008 11:10 AM	Completed		