



Refill/Renew, Modify, Duplicate/DC, Duplicate, Cancel/DC,
Void

Refill/Renew, Modify, Duplicate/DC, Duplicate, Cancel/DC Void

Right clicking on a medication brings up a list of several different possible actions.

- **Refill/Renew** – selecting this option will open Easy Script. Review the information, and if all is correct, then sign.

Note: Do not use Refill/Renew to make changes to the Rx. Use Duplicate/DC to do this

- **Modify** – Modify is best used to update a historical entry. To make changes to dose, route, frequency, instructions or comments, Duplicate/DC should be used.
- **Duplicate/DC** – used to change a Hx to an Rx, or to make changes to dose, route, frequency, instructions or comments. (See “Change Hx to Rx”)
- **Duplicate** – duplicates the selected medication. *Useful for reactivating a discontinued medication.*
- **Cancel/DC** – cancels and discontinues the selected medication
- **Void** – use only to void an entry done in error.

Refill / Renew
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