

Finding Medications in Easy Script

1. Open pt chart.
2. Click on **Med Profile** tab.
3. Right click anywhere in the white area under the **Prescriptions/Home Medication** section.
4. Click either **Prescribe** or **Add Medication by Hx...**
(**PRESCRIBERS – USE PRESCRIBE**)



- Be sure **Search** tab is selected.

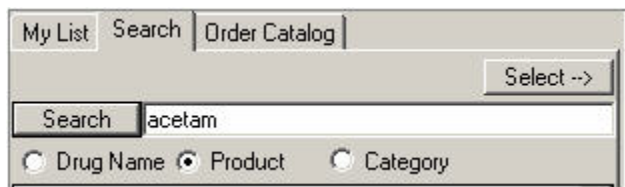


- Click **Drug Name** or **Product** radio button.

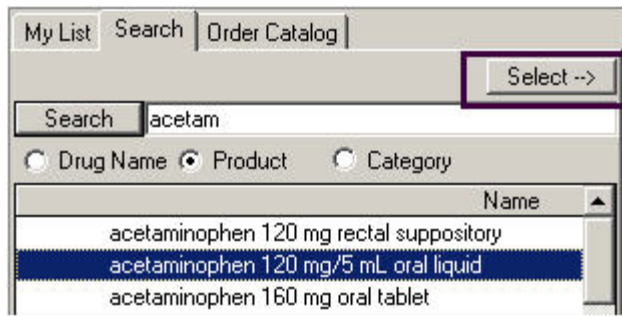
Note: You can enter either generic or brand name under either one. However, **Product** is generally more useful because it often includes a number of typical orders/prescriptions.

(**Category** is seldom used.)

- In the **Search** field, enter first few letters of desired drug, then click the **Search** button.



- Select the desired drug, then double click or click the **Select** button.



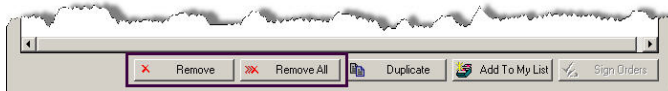
- Medication appears in **Rx Pad**.



- Medication also appears in **Scratchpad**.



- Orders can be removed from the **Scratchpad** (not from the chart) by clicking either **Remove** or **Remove All**.



Note: for some medications, typical orders/prescriptions may appear in the lower pane. If this occurs, and if you would like to select one of those typical orders, click the **Select** button in the **lower** pane, not in the upper pane.

