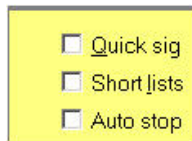


Easy Script – Enter Information in Rx Pad

Note: When using Rx, required fields will be in red. Once the Rx has been signed, it will print to the printer that was selected during setup.

Be sure that **Quick Sig** and **Short Lists** buttons are unchecked.

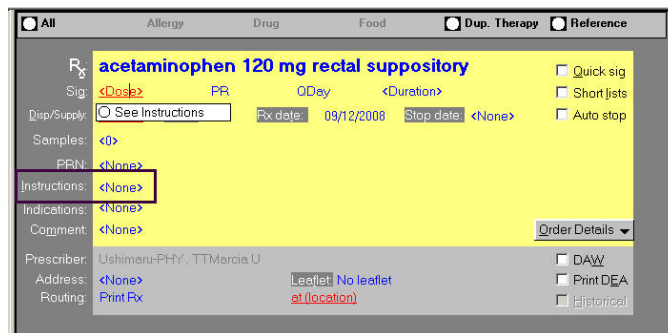


Information can be entered into **Rx Pad** in one of two ways.

1. Choosing from a drop-down list.
2. Entering the exact term (i.e., QDay).



- Every Sig field has an option to select **See Instructions**, which can be entered in the **Instructions** field.

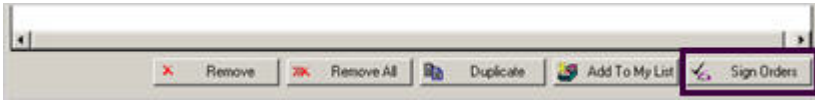


- i. **Instructions** field is used to enter detailed sigs (i.e., pred taper, sliding scale insulin, varying doses during the day) and must be entered in patient friendly language
- ii. **Comments** field may be used for other notes, such as notations to yourself or to pharmacy.
- iii. **For PRN orders, indications must be entered in the PRN field.**

Note: **PRN indications, Comments** and **Instructions** will print out on the Prescription, but only Instructions will print out on the Patient Friendly Med list.

Sign

3. Click **Sign Orders**



- If this is an **Rx**, a prescription will print.

4. Order appears in **Med Profile**.

Name	SIG
Medication(s) Being Given	
Current	
Past	
Prescription(s)/Home Medication(s)	
Current	
furosemide (Lasix 10 mg/mL injectable solution)	See Instructions 0 Refill(s) 0 Tot. Refills
acetaminophen (Tylenol)	See Instructions #12 tab 0 Refills 4 Tot. Refills
morphine	See Instructions #7 tab 0 Refills 0 Tot. Refills
fentanyl	0 Refill(s) 0 Tot. Refills