

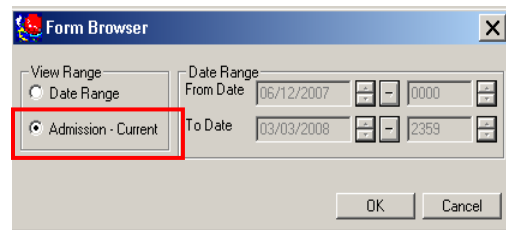
Charting Patient Discharge - HMC

Patient discharge information is charted using the **HMC - Interdisciplinary Discharge Instructions PowerForm**.

This form is used by multiple providers. To minimize duplicate charting and ensure accurate information, only one form for each patient, per encounter, should be completed.

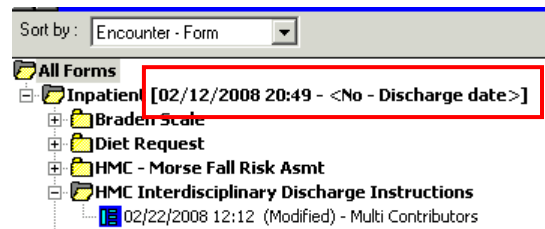
Chart on an *existing* HMC Interdisciplinary Discharge Instructions

1. Select the **Form Browser** tab
2. Right click in the blue bar to change the search criteria to **Admission -Current**



3. Locate the Discharge Instructions for the *Current Encounter* <No Discharge Date>

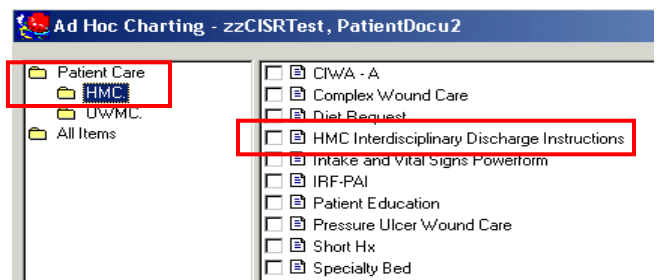
4. If **HMC-Interdisciplinary Discharge Instructions** form is available, Right click and select **Modify**



5. Complete information and **Sign** with the checkmark

Starting a new HMC Interdisciplinary Discharge Instructions

1. Select **Ad Hoc Charting** icon
2. Click on the **HMC** folder
3. **Check HMC Interdisciplinary Discharge Instructions**



4. Select **Chart**

- PowerForm will open with multiple sections available for charting

Note: This form is used by multiple disciplines and each has a section for charting.

Social Work Destination

- Discharge Arrangements/Planning
- Discharge To/Discharged How
- Belongings
- Activity Instructions
- Functional Independence Score
- Hygiene Instructions
- Wound Instructions
- Diet/Swallowing Instructions
- Risk Factors Instructions
- Disease/Injury Process Instructions
- Special Instructions
- Equipment & Supplies
- Signs and Symptoms Instructions_HM
- Drug/Food Interaction Instructions
- Psych Discharge Summary
- Psych OT/TR Instructions
- Nutrition Instructions
- Social Work Instructions
- Clinic Visit Instructions_HMC
- Medication Discharge Instructions
- Physical Therapy Instructions
- Occupational Therapy Instructions
- Speech Therapy Instructions
- Respiratory Therapy Discharge Instr
- Therapeutic Recreation Instructions

5. Select Nursing sections from the left
6. Complete charting information on the right side of the window
 - *DO NOT* sign in between sections.
 - Scroll to the **End of Section** notice box to make sure that you have reviewed all areas for charting.
7. Complete information and **Sign** with the checkmark

Tips and Tricks

- **Circles** are single select, **Squares** are multiple select, **Other:** is an area for free-texting
- **Blue text** is reference text, and **Red highlighted** areas hold information that is printed out on the Patient Discharge Instructions
- **Clinic Visit Information** can be entered on that section
- **Medication Discharge Instructions** section will be automatically populated with the patient's current medications and should be edited to match the patient's Discharge Medication orders

Printing Patient Discharge Instructions

1. Click on the **Status Summary** tab
2. For discharges home, **Print Patient's Discharge Instructions** (two copies will print automatically). Have the patient sign one copy and leave it in the chart. The other copy goes to the patient
3. If the Patient's Discharge Instructions prints out blank, then the wrong encounter was charted on. You will have to re-enter the information on the correct encounter.

- [Print Status Summary](#)
 - [Print Patient Labels](#)
 - [Print Patient's Discharge Instructions](#)
 - Patient Care Printing
[Social Work Nursing Home Referral](#)
[Nursing Home Transfer](#)
[Nursing Home Transfer \(Detailed\)](#)
[Psych Facility Transfer](#)
[Inter. Disc. Discharge Report](#)
[OR Pre-Op Information](#)
[Patient Care Printing \(Other\)](#)

Note: Questions about printing for discharges to other facilities; Call SW contact for your unit or SW on call if after hours.