

Intake and Output in ORCA

The Intake and Output band has pre-set hourly time columns. Volumes that are entered are totaled at the end of the hour by the system and End of shift totals are calculated in the blue Shift Total columns.

Hourly volume entry – End of Hour

1. Click the **Intake and Output** band
2. Right Click in the cell of the infusion and select **Add Result**

Note: Activating the entire column will enter volumes for all items in that column.

3. The volume amount will default into cell for THAT hour

	Shift Total	13:00 - 13:59	12:00 - 12:59	11:00 - 11:59
- Intake Total	450			
- Continuous Infusions				
hydromorPHONE PCA (conc 1mg/mL) 30 mL	mL			
Sodium Chloride 0.9% 1000 mL	mL		40	

Note: If a volume does not default into the cell, be sure you charted Begin Bag in Med Admin, with the correct start time entered for each bag you have hung

4. Review volume and **Sign**

End of shift volume entry

1. Click on **Intake and Output** band
2. Locate the cell for the infusion in the time column BEFORE the blue Shift Total column
3. Right Click in the cell for the infusion and select **Add Result**
4. The volume amount for that ONE HOUR will default into cell
5. Delete the hourly volume by backspacing or highlighting the volume that appears and enter the total volume for the shift
6. **Sign**

	Shift Total	13:00 - 13:59	12:00 - 12:59	11:00 - 11:59
- Intake Total	450			
- Continuous Infusions				
hydromorPHONE PCA (conc 1mg/mL) 30 mL	mL			
Sodium Chloride 0.9% 1000 mL	mL	320		

Confirm Totals

IVPB medications, TPN, and lipids will not automatically be included in the totals on the Intake and Output band in IVIEW.

1. Go to **Med Admin tab** and chart the IVPB
2. The medication task box will show a checkmark on the first hour of the IVPB. This confirms the first hour volume, The future hours will not have a checkmark
3. Go to **IVIEW**, Click the **Intake and Output band**. Hourly volumes will appear with the confirm icon. These volumes will not be included in the totals until they are confirmed

10/04/2007
1500
53
<input checked="" type="checkbox"/>

4. To confirm: click the **Confirm icon**

		04/28/2008		14:00 - 14:59		Shift Total		13:00 - 13:59	
Medications		50		95					
cefazolin		mL 50		45					
potassium chloride + Dextrose ...		mL							
potassium chloride + Sodium C...		mL 18		50		68			

5. Select the volumes that have infused
6. Click **Confirm**

Note: Volumes in the future cannot be confirmed

Sign	Date/Time	Medication	Volume
<input checked="" type="checkbox"/>	04/27/2008 21:00:00	potassium chloride + Sodium Chloride 0.9%	68
<input checked="" type="checkbox"/>	04/27/2008 22:00:00	potassium chloride + Sodium Chloride 0.9%	68
<input checked="" type="checkbox"/>	04/27/2008 23:00:00	potassium chloride + Sodium Chloride 0.9%	68
<input type="checkbox"/>	04/28/2008 00:00:00	potassium chloride + Sodium Chloride 0.9%	5
<input type="checkbox"/>	04/28/2008 11:00:00	potassium chloride + Sodium Chloride 0.9%	68
<input type="checkbox"/>	04/28/2008 12:00:00	potassium chloride + Sodium Chloride 0.9%	68
<input type="checkbox"/>	04/28/2008 13:00:00	potassium chloride + Sodium Chloride 0.9%	68
<input type="checkbox"/>	04/28/2008 14:00:00	potassium chloride + Sodium Chloride 0.9%	18

Select All Deselect All **Confirm**

Automatic Output volume entry

Output volumes that are charted in any mL fields in Tubes/Drains/Nets band will automatically appear in the Intake and Output band.

Tubes/Drains/Nets	
...Urethral Catheter Data	
04/28/2008	
14:07 14:06	
Urethral Catheter Data	
Foley Type	Foley
Urethral Catheter DETAILED Data	
French/Size	Fr
Tube/Drain Management	Dependent d...
Drainage System Asmt	Draining w/o
Urethral Catheter (Foley) Output	mL 250
Urinary - Care / Treatment	None

Intake And Output	
04/28/2008	
15:00 - 14:00	
15:59 14:59	
Output Total	
250	
Urine	
250	
Urine Output Description	
Void / Elimination	
Urine Output - Void	mL
Urethral Catheter (Fol...	mL 250
Stool	
Stool Description	
Stool Count	
Stool Volume	mL
Stool guaiac - POCT	
Balance	
-250	